

I. Position Title: Parks Irrigation Area Supervisor Revision Date: 12/13  
EEO Category: Service-Maint.  
Status: Non-exempt  
Control No: 30609

Under the general supervision of the Parks Division Head, maintains the water and irrigation control system of the City's parks, streetscapes, and buildings. Provides risk management in irrigation and water issues.

- Manage water use through auditing irrigation system and programming irrigation controllers.
- Repair irrigation systems.
- Perform capital inspections of landscaping installed by developers or contractors, before acceptance by the City Parks Department for control and maintenance.
- Design and/or review sprinkler system plans before installation.
- Supervise installation of irrigation systems in new locations or renovation of older systems.
- Clean, stock, organize and maintain shop.
- Coordinate with utility companies performing repairs and/or installations on City property.
- Program and maintain the computerized irrigation system.
- Direct special project teams.

- Perform irrigation safety inspections.
- Prepare for cemetery burial services.
- Perform snow removal.
- Perform other duties as assigned.

**Education:** Requires High School diploma or equivalent; two years of training in water management, irrigation systems and management, central control computerized irrigation systems, horticulture, or related field.

**License/ Certification:** Must possess a valid Utah Driver's License; must possess a valid Utah Commercial Driver's License (CDL- class A) within six months of hire; must have a backflow certificate and IA Water Auditor's license.

**Knowledge of:** Principles of management, supervision and planning; tools, equipment and materials used in maintenance and construction of irrigation systems and facilities; OSHA and other federal and state safety requirements; principles of plant and turf life; proper English usage, spelling, vocabulary, computer equipment and software.

**Responsibility for:** Great responsibility for the care, condition and use of materials, equipment, and tools; decisions on irrigation time and amounts to maintain healthy turf and plant life in parks and other city properties; responsible to plan, assign, discipline, and supervise full-time and seasonal employees.

**Communication Skills:** Work and communicate effectively verbally and in writing, contacts with other departments and public entities, furnishing and obtaining information; contacts requiring tact and judgment to avoid friction; frequent contacts involving the carrying out of programs and schedules; outside contact with public presenting data.

**Tool, Machine, Equipment Operation:** Regular use of a backhoe, snow blower, sod cutter, trenching equipment, both light and heavy trucks, and a personal computer and occasional use of fax machine, copy machine and calculator.

**Analytical Ability:** Organize, delegate, and establish meaningful goals; establish and maintain effective working relationships with employees and the public; work independently on assigned projects involving research and data collection; report preparation and minor budget data preparation.

VI. Working Conditions:

*Physical Demands:* Requires frequent walking, bending, and lifting (up to 50 lbs.); job requires great mental effort and mental pressure and fatigue during an average work day; constant exposure to deadlines, evening, weekend, and holiday work; frequent stress from managing multiple priorities and interpersonal conflicts.

*Work Environment:* Extensive field work in parks and cemetery (75% of work is performed outside); constant exposure to excessive noise and/or vibration; work assignments are broad and performed with little supervision or checking, refer work to supervisor only when policy or priority questions arise.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

DEPT/DIVISION APPROVED BY:\_\_\_\_\_ DATE:\_\_\_\_\_

PERSONNEL DEPT. APPROVED BY:\_\_\_\_\_ DATE:\_\_\_\_\_